

**PALM SPRINGS CEMETERY DISTRICT  
MINUTES  
BOARD OF TRUSTEE MEETING**

**DATE:** March 8, 2012

**TIME:** 2:00 P.M.

**PLACE:** Palm Springs Cemetery District, 31-705 Da Vall Drive, Cathedral City, California

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 2:00 P.M.

2. **ROLL CALL**

Present: Jan Pye, Chair  
Lenny Pepper, Vice Chair

John Lea, Secretary  
Jane Alcumbrac, Member

Also Present: Kathleen Jurasky, District Manager  
Steven B. Quintanilla, Green, de Bortnowsky & Quintanilla

Trustee Pye moved to excuse Trustee Stettler stating that he had contacted her regarding his absence. Motion was seconded by Trustee Alcumbrac to excuse Trustee Stettler. Motion carried, vote 4-0.

Excused: George Stettler, Treasurer

3. **PUBLIC COMMENTS** - None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Lea, seconded by Trustee Pepper to approve the Agenda as presented. Motion carried, vote 4-0.

5. **CONSENT CALENDAR** Trustee Pye requested that Item b be pulled for discussion. Trustee Pepper requested the Item a be pulled for discussion. Motion was made by Trustee Pepper, seconded by Trustee Alcumbrac to approve Item c on the Consent Calendar as presented. Motion carried, roll call 4-0.

Trustee Pepper requested that a correction be made to Item 6c second line, insert "to" after "submitted", and that a correction to Item 10b first line be made by removing "at" after "reported" and inserting "that". Motion was made by Trustee Pepper, seconded by Trustee Alcumbrac to approve the Minutes as corrected. Motion carried, vote 4-0

Following a discussion motion was made by Trustee Pepper, seconded by Trustee Lea to approve Item b on the Consent Calendar as presented. Motion carried, roll call 4-0.

6. **ADMINISTRATIVE CALENDAR** a. **Discussion for Approval – Glen Barnett Donation to Re-Paint Wrought Iron Gates at WMC** Following a discussion motion was made by Trustee Pepper, seconded by Trustee Lea to approve accepting the donation from Glen Barnett. District Manager Jurasky was directed to have attorney Steve Quintanilla prepare a liability waiver for signature prior to the start of work on the gates. Motion carried, roll call 4-0.

b. **Review and Sign Form 700 – Statement of Economic Interest** Form 700 – Statements of Economic Interest were reviewed and signed by the District Manager and all Trustees except Trustee Stettler. Trustee Stettler will review and sign at a later date.

**6. ADMINISTRATIVE CALENDAR - Continued**

**c. CSDA Special Districts Legislative Days, May 16-17, 2012 in Sacramento, CA** After reviewing Trustee Stettler's e-mail in opposition, and following a discussion motion was made by Trustee Pepper, seconded by Trustee Lea to approve District Manager Jurasky attending the CSDA Special Districts Legislative Days. This approval is to cover all necessary expenses. Motion carried, roll call 4-0.

**d. Local Public Cemetery Districts Area Meeting – April 19, 2012 in San Jacinto, CA** Following a discussion motion was made by Trustee Pepper, seconded by Trustee Lea to approve District Manager Jurasky and designated staff attending the Local Public Cemetery Districts Area Meeting. This approval is to cover travel expenses. Motion carried, roll call 4-0.

**e. DMP Break Room & Restroom Remodel – Update** District Manager Jurasky reported that the work is scheduled to begin on March 13, 2012 with a estimated completion date of April 6, 2012. She also reported that the estimated costs can in at \$15,000.00 below the budgeted amount.

**f. PSCD New Office Building/Public Restrooms Update** Attorney Steve Quintanilla reviewed a letter from the city of Rancho Mirage to the city of Cathedral City regarding the widening of Da Vall Drive. No action taken.

A discussion was had regarding an amendment to the land use general plans for the city of Cathedral City, and a request for waiver of engineering and plan check fees for the District's new building. A letter signed by Trustee Pye on behalf of the Board of Trustees will be mailed to Cathedral City Mayor Kathleen De Rosa requesting waiver of fees.

**7. LEGISLATIVE - a. Resolution 01-2012, Transfer interment Rights & Costs from PN to ACO & GF** Motion was made by Trustee Pepper, seconded by Trustee Lea to approve Resolution 1-2012 transferring \$12,894.28 from PreNeed Fund, 51265 to the General Fund, 51270. Motion carried, roll call 4-0.

**8. BOARD DISCUSSION - None**

**9. PUBLIC HEARING CALENDAR - None**

**10. REPORTS a. Trustee Report - None**

**b. Manager Report - Memorial Terrace Fountain Back Wall Tile – Update** District Manager Jurasky reported that the deposit check to order the tile was received by Arizona Tile, however due to a vacation at the tile company the order was missed, therefor not placed and the check was not cashed. District Manager Jurasky asked the Board if they wanted to cancel the order. Following a discussion District Manager Jurasky was directed to proceed with the order and to complete the project as previously approved.

**11. FUTURE AGENDA ITEMS a. Discussion in 2012/2013 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

**b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

**c. Strategic Planning Study Session** No action taken

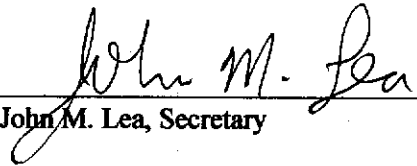
**12. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE** – Safe Harbor language was read by Steven Quintanilla the District’s general legal counsel. Convened into Closed Session at 2:53 P.M.

a. Conference with Legal Counsel – Anticipated Litigation, Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: (One potential case)

**13. CLOSED SESSION ANNOUNCEMENTS** Returned to open session at 2:55 P.M. No reportable action

**14. ADJOURNMENT** Meeting was adjourned at 2:56 P.M. The next regular board meeting is scheduled for 2:00 P.M., Thursday, April 12, 2012.

DATE: 4-12-12

  
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John M. Lea, Secretary